



## **St. Timothy's Vestry Minutes**

**March 8<sup>th</sup> , 2022**

Vestry Minutes taken by Dominic Dezzutti, Clerk of the Vestry

### **ATTENDANCE**

**Present:** Pastor Stephanie Kopsch (Interim Rector), Shawn Murphy (Senior Warden), Donna Packard (Junior Warden), Dominic Dezzutti, Victoria Parker, Ann Pontius, Marie Schriefer, Craig Bowie, Dig Chinn, Erin Blankenship, Dennis Haugh (Treasurer), Jennifer Doscocil, Tim Mills

**Absent:** Mother Lauren Grubaugh Thomas (Associate Rector)

### **SPIRITUAL REFLECTION**

Pastor Stephanie led a spiritual reflection looking at the emotions associated with current events.

### **CALL TO ORDER**

Shawn called the meeting to order at 7:01p.m. A quorum was present.

### **APPROVAL OF MINUTES**

Annual meeting minutes and the February Vestry minutes were considered.

Shawn said that he plans to ask Katharine to add a note that some people attended the meeting via zoom, but those names may or may not be available via Zoom logs. Erin moved to approve the February 13<sup>th</sup> Annual Meeting minutes as corrected, and Craig seconded. Minutes were approved with Victoria abstaining.

Craig moved to approve the minutes of the February 15<sup>th</sup> Vestry Meeting, as corrected, and Marie seconded the motion. Approval was unanimous.

### **TREASURER REPORT**

Dennis reviewed the Statement of Activities by Restriction. Dennis highlighted the fact that there are restricted accounts, with funds that must be used in a certain way, that we must include in the church's financial records and reviewed how that is stated. Dennis also reviewed other expenses and revenue items, including the Diocesan pledge. Dennis also reviewed the actual to budget comparison for the month of January, with a large part of the difference coming down to the fact that there is not a budget for the Staff Purse, but the restricted disbursements occurred. The Statement of Financial Position was also reviewed.

Dennis also mentioned that the auditor recently commented that the minutes of the Vestry have not been physically included in the Vestry notebook in the parish office. Dominic will follow up on the handling of past and future minutes of Vestry meetings.

Banking Signatory Resolution: Dennis moved to authorize Robert (Bob) Fullerton, Victoria Parker, and Tim Mills to be signatories on such checking accounts at US Bank and such investment accounts held by the Colorado Episcopal Foundation, as they and the Treasurer shall deem appropriate, effective March 8<sup>th</sup>, 2022. Craig Bob seconded, and approval was unanimous.

### **CLERGY AND WARDEN REPORTS**

Pastor Stephanie submitted a written clergy report. The state of a couple of the staff computers was discussed. Mother Lauren's computer and Susan's office computer are both having problems, and Pastor Stephanie's laptop also is experiencing similar issues. Questions included about asking why Macs were being considered. Dennis commented that if the expenses are over \$2,000, the issue would go to the Finance Committee. Craig mentioned that he has IT experience and may be able to help with the purchase decision. Dennis volunteered to ask incoming Pastor Kim about her preference between a Mac or PC. The computer purchases will be put on hold for now. Pastor Stephanie reminded everyone about Bishop Kym's visit March 27<sup>th</sup>. Shawn will take the lead on arranging the catering for the lunch with Bishop Kym.

There was no discussion about the submitted Senior Warden report.

Regarding the Junior Warden Report, Craig asked about how Jana is working on getting additional on call volunteers to help with standard general projects. Donna added to her report in person, a request for additional air purifiers to open up other areas of the church, totaling 12 new units. Room volumes and filter needs were included in the document. Two options were proposed, option A 12 new units, that totaled \$3,061 for the units and \$800 for the filters or Option B for 4 units for a total cost of \$1,850 and filters for \$450. Discussion included questions about the need for air purifiers in the future.

Craig moved and Erin seconded to approve Option B, for four mobile purifiers, with costs to total approximately \$1,850. The motion carried without dissent.

Dennis motioned and Craig seconded to approve the purchase of accompanying filters for the approved filters for approximately \$450. The motion carried without dissent.

### **NEW BUSINESS**

Shawn asked for volunteers to review the new diocesan policies regarding the Protection of Children and Youth; and the Protection of Vulnerable Adults. Victoria, Ann and Erin volunteered to review the policies.

### **FUTURE BUSINESS**

The remaining agenda items were deferred to later meetings.

Capital Improvements

Church Endowment

Sanctuary Projector System Proposal

### **CALENDAR REVIEW**

Shawn reminded the Vestry of the following important dates on the calendar:

March 27 Bishop's Visitation

April 5 Vestry Meeting 6:30 pm

April 10 Palm Sunday

April 17 Easter Sunday

April 24 Pastor Stephanie's last Sunday

May 1 Kim's first Sunday

#### **CLOSING PRAYER AND ADJOURNMENT**

The group closed with a prayer from Dennis.

There not being any additional business, Dennis moved, and Ann seconded the motion to adjourn at 8:40 p.m. Approval was unanimous.

Respectfully Submitted,

Dominic Dezzutti

Clerk of the Vestry