



St. Timothy's Vestry Minutes

June 7th, 2022

Vestry Minutes taken by Dominic Dezzutti, Clerk of the Vestry

ATTENDANCE via zoom

Present: Rev. Mother Kim Seidman, Mother Lauren Grubaugh Thomas, Shawn Murphy (Senior Warden), Donna Packard (Junior Warden), Dominic Dezzutti, Victoria Parker, Marie Schriefer, Craig Bowie, Dig Chinn, Ann Pontius, Tim Mills, Dennis Haugh (Treasurer).

Absent: Erin Blankenship, Jennifer Doscocil

SPIRITUAL REFLECTION

Mother Kim led a reflection based on a reading regarding wisdom.

CALL TO ORDER

Shawn called the meeting to order at 6:54p.m. A quorum was present.

APPROVAL OF MINUTES

Craig motioned to approve the minutes, Marie seconded. The motion passed without dissent.

TREASURER REPORT

Among the questions offered to Dennis regarding his report was a question from Donna about the overage in IT costs in April. Dennis explained that there were costs related to the transition of pastors, including passwords and accounts. Dennis also reviewed that April came in as a deficit, even though budgeted as a surplus. Expenses are still within budget. Questions also included topics about the Accounting procedures manual that does exist, but requires updating.

Dennis reviewed the audit, and the issue of having the proper insurance coverage on the property. The Finance Committee has agreed to look into this issue for resolution.

Safeguarding God's Children is being taken under advisement.

Dennis commented that he would like to provide an updated forecast on the budget and how the year might end, including the swings in the investment income numbers.

Dennis moved to approve the audit and Shawn seconded. The motion passed without dissent.

CLERGY AND WARDEN REPORTS

Mother Kim took questions about her report, including questions about the diocese approving the usage of Communion Rails and the inclusion of wine within the liturgy, via intinction.

Mother Lauren also welcomed questions or guidance relating to the shifting in her portfolio.

Shawn did not have anything to report for last month and Donna deferred her report to later business in the meeting.

NEW BUSINESS

Hospitality Minister Coordinator

Shawn reviewed the job description of the proposed Hospitality Minister Coordinator. Questions regarding the potential length of the contract, and the status of the position, being contractor or employee. Support for the general idea was voiced at the meeting, saying that the position is needed and should be compensated. The idea was floated of adding a line about the position will be reviewed on an annual basis. Victoria moved to approve the proposed job description with an added amendment of being reviewed on an annual basis. Craig seconded, and the motion passed without dissent.

Parish Register Review

Donna reviewed the progress on the list of names on the current register, now numbering near 400. Donna talked about how the committee is looking to check if the people on the list are connected and participating in any way with St. Tim's. Donna read each name to see if anyone on the Vestry recognized any of the names mentioned.

Capital Improvement Strategy

Mother Kim offered to table this until a report from Donna and Jana can be presented in July.

Vestry Retreat

Shawn said that the August retreat dates for Cathedral Ridge are the most preferred, Aug. 19-21. Friday dinner through Sunday morning Eucharist, with a cost estimate of approximately \$3,500. Dennis moved to approve the Vestry dates of August 19th-21st with expenses not to exceed \$4,000.00. Victoria seconded and the motion carried without dissent.

FUTURE BUSINESS

No Future Business was considered.

CALENDAR REVIEW

July 5th – Next Vestry Meeting

COMPLINE AND ADJOURNMENT

The group closed with a compline led by Victoria.

There not being any additional business, Craig moved, and Dig seconded the motion to adjourn at 8:40 p.m. Approval was unanimous.

Respectfully Submitted,

Dominic Dezzutti
Clerk of the Vestry