



## **St. Timothy's Vestry Minutes**

**January 11, 2022**

Vestry minutes recorded by Ann Pontius, Vestry Member

**Present** Pastor Stephanie Kopsch (Interim Rector), Mother Lauren Grubaugh Thomas (Associate Rector), Shawn Murphy (Sr. Warden), Bob Fullerton (Jr. Warden), Dominic Dezzutti, Tim Mills, Ann Pontius, Dennis (Treasurer), Jennifer Saldanha, Neil Scarlett

**Absent** Katharine Wells (Clerk of the Vestry), Victoria Parker, Marie Schriefer, Jessica Ross

### **Spiritual Reflection**

Mother Lauren led a guided meditation on change using a prayer from Compline.

### **Call to Order**

Shawn called the meeting to order. A quorum was present.

### **Agenda Review**

The Columbarium discussion was removed from the agenda as the issue was resolved by email. A report was added for the Nominating Committee.

### **Approval of minutes**

An addition to the minutes was the discussion of Staff raises. Tim moved to approve the minutes as adjusted. Jennifer seconded. Approval was unanimous.

### **Treasurer's Report**

11/21 – Financials accepted as reported with no questions.

2021 Year-end Numbers:

Budgeted a \$90,000 deficit but ended the year with a \$40,000 surplus. The \$132,000 swing is due to the \$67,000 PPE loan that was forgiven; Unpledged gifts added an additional \$27,000 to 2021 budget; Restricted gifts exceeded \$41,000 (excluding pass through contributions).

Dennis will have final numbers by February.

Proposed 2022 Budget:

Compared with budget discussed at December meeting, updated forecasts were discussed for both pledged and non-pledged giving and the next Rector's salary was adjusted in accord with the parish profile.

2022	Pledges	\$450,000
	Non-pledged	\$ 65,000
	New Rector Salary	\$112,000

The projected deficit fell from a December forecast of \$235,442 to the latest number \$194,592, an improvement of \$41,000.

Employee handbook update is on page 2 of the Treasurer's Report.

### **Clergy and Wardens Report**

Pastor Stephanie shared an oral report in the meeting and included items not in her written report.

New COVID guidelines received in a letter from Canon Carl Andrews and the Diocesan Office ask us to consider returning to online worship. Consensus of the Vestry is to stay the course with in-person worship and online worship in accordance with existing COVID guidelines from the Diocese. We will have N95 and KN95 masks available to parishioners as cloth masks are not as effective.

Bankruptcy case of the Boy Scouts of America-on advice of the Diocese and Counsel, Vestry agreed to the class action case moving forward.

Staff day went well; both Jill and Shane attended.

The Staff would like to have small groups for Lenten study. Vance and Heidi Lyon, Dennis Haugh, and Nancy Hough have agreed to host groups.

Bishop Kym will visit St. Timothy's on March 27, 2022.

Mother Lauren shared an oral report in the meeting including how supervision of John Putnam shifted from Mother Lauren to Pastor Stephanie on October 1, 2021.

### **Fall Stewardship Campaign**

Due to the press of other business, Vestry voted unanimously to not send handwritten notes to parishioners who pledged for 2022. Acknowledgements/thank yous have already been sent out from the church office.

### **New Business**

Nominating Committee

Vestry members rotating off:

Jennifer Saldanha

Jessica Ross

Neil Scarlett

Katharine Wells

Parishioners who have agreed to run for Vestry so far:

Erin Blankenship

Jennifer Daskocil

Craig Bowie

Shawn is continuing to work on who will be nominated as the next Junior Warden in 2022.

Adoption of the 2022 Budget

Latest version features a \$194,000 deficit; Vestry agrees with no drastic budget cuts and acknowledges that while we have reserves in place, this magnitude of a deficit is not sustainable over time. This is the second year for reliance on the reserves. Vestry will work on this in 2022.

Jennifer moved to approve the 2022 budget

Neil Scarlett seconded

Vestry unanimously approved the 2022 budget.

Employee Handbook update – clarification of holiday pay was discussed.

Tim Mills moved to approve Holiday pay for employees

Dominic Dezzutti seconded

Vestry unanimously approved the motion.

Vestry goals for 2022

To look forward and determine what is the worst-case scenario financially and where the budget can be cut.

Touchpoint is asking questions.

Year-round Stewardship

Revitalize Legacy Society

HR Campaign

Dennis reported the Staff purse was \$6,890 and was well appreciated by the staff.

Pastor Stephanie offered a prayer.

Motion to adjourn- Dominic Dezzutti

Second- Dennis Haugh

Unanimously approved

Respectfully submitted,

Ann Pontius