



St. Timothy's Vestry Minutes

October 5, 2021

Vestry Minutes taken by Katharine Wells, Clerk of the Vestry

Present: Pastor Stephanie Kopsch (Interim Rector), Mother Lauren Grubaugh Thomas (Associate Rector), Shawn Murphy (Senior Warden), Bob Fullerton (Junior Warden), Dennis Haugh (Treasurer), Dominic Dezzutti, Tim Mills, Victoria Parker, Ann Pontius, Jessica Ross (joined via phone), Jennifer Saldanha, Marie Schrieffer, Katharine Wells

Absent: Neil Scarlett

Spiritual Reflection

6:30 p.m. – Mother Lauren led a spiritual reflection using the Daily Devotion for Early Evening from the BCP.

Called to Order

6:48 p.m. – Shawn called the meeting to order. A quorum was present.

Agenda Review

6:49 p.m. – Shawn reviewed the agenda. He moved the topic of discussing the 2021 Increased Spending Authorization to the Treasurer's Report.

Approval of Minutes

6:49 p.m. – For the minutes from the September meeting, Bob noted two typos. Victoria moved to approve the minutes as corrected, and Jennifer seconded. Approval was unanimous, with Pastor Stephanie abstaining.

Treasurer's Report

6:50 p.m. – In advance of the meeting, Dennis shared a memo along with the monthly financial statement documents. He highlighted that with the forgiveness of the PPP loan, August was a successful month.

Dennis opened the discussion of an increased spending authorization for 2021. The 2021 expenses to date are 6% over (about \$37,000) our approved expenditure budget. This includes both passthrough expenditures, such as the staff purse, and additional expenditures for youth events and for the repairs to room 5 (most of which was reimbursed by insurance coverage). Dennis requested that the Vestry increase the authorization for expenditures by \$40,000 for 2021 to provide contingency for the remainder of the year.

Shawn noted that the Vestry approved only an expense budget in January, so they are bringing this topic to the Vestry for transparency. He explained that our total revenue is also above what was forecasted at the beginning of the year, when we were unsure if or when we might return to any in-person events. Pastor Stephanie shared that she is excited that we have good reasons to spend the money on our youth and worship expenses.

Ann moved to authorize the additional expenditures of \$40,000 for the calendar year 2021, over the amount approved by the Vestry at the January 2021 meeting. Marie seconded and approval was unanimous.

Clergy and Warden Reports

7:07 p.m. – Pastor Stephanie emailed her Rector's report in advance of the meeting. Pastor Stephanie shared her plans for conducting staff reviews this year, as was recently discussed in the Executive Committee. She will discuss

with the staff how their ministry is going and ask about their plans for welcoming the next rector. She will also ask the staff to select at least one person from the congregation who is impacted by their ministry to give input, too.

Pastor Stephanie shared that we had a great pool of applicants for the Parish Administrator position, and we have made an offer to an excellent candidate. We are simply waiting for the background check process to clear.

Lastly, Pastor Stephanie noted that Bishop Kym is currently scheduled to visit St. Tim's on March 27, 2022. This date may change, as Mother Lauren will be on maternity leave during that time, and we might have the new rector starting right around that date, too.

7:17 p.m. – Mother Lauren gave her thanks for all those that helped with the recent Fall Festival. She shared that there were many signups during the ministry fair. She gave special thanks to Marie for organizing the ministry fair, and to Sandra Nielsen for organizing the food.

7:20 p.m. – Shawn emailed his Sr. Warden's report in advance of the meeting. He shared the recommendations for this year's Stewardship Campaign. It will be similar to last year, except we will not have the Vestry host the small group gatherings. Shawn will kick-off the campaign this week at the Sunday service, letters will be mailed out this week, and there will be ministry moments at the service each week during the campaign. The theme is "Regathered, Gifted, Sent: Emerging from the Wilderness." The group discussed and agreed upon plans for the logistics of preparing the mailing next week.

7:45 p.m. – Bob emailed his Jr. Warden's report in advance of the meeting. He shared about the proposal for the parking lot lighting and noted that they are exploring solar powered lighting. He estimates the costs will be between \$15,000 and \$25,000 for the new lighting. Bob noted that Jana is organizing a parish workday for Saturday, October 23.

Bob explained that there is new interest in using our space for concerts, due to our new sound system and new streaming capabilities. Currently, Adam is handling these inquiries and arrangements. Adam is also creating an updated Building Use Agreement, which will be reviewed by Bob and Shawn.

Rector Search Report

7:55 p.m. – Tim emailed a Search Committee Report in advance of the meeting. He highlighted that their first meeting with Canon Vanessa was outstanding. The position posting closed last Friday, and Canon Vanessa noted that we received several additional last-minute applications. The upcoming meeting with Canon Vanessa is a mock interview of a current priest in the diocese. The Search Committee will ask about 8 to 10 questions, and then get feedback from Canon Vanessa and the mock candidate. The Vestry is invited to attend and observe the practice session, as they will be doing the second round of interviews with the rector candidates. During the second half of the meeting next week, Canon Vanessa will be sharing the candidates with the Search Committee. Tim hopes to start interviewing candidates the week of October 18. Then, the Search Committee would be able to pass along about 3 to 4 candidates to the Vestry in early November. The Vestry will conduct the second interviews and select 2 candidates to invite for an in-person visit. Ideally, we will be able to do in-person visits with candidates in early January.

Calendar Review

8:09 p.m. – Shawn reviewed the upcoming calendar items.

- Interview Training with the Search Committee on October 11 at 7:00 p.m.
- Vestry Meeting on November 2

Next Meeting

The next meeting of the Vestry will be Tuesday, November 2, 2021 at 6:30 p.m. at the church.

Adjourn

Pastor Stephanie closed the meeting with a prayer.

There not being any additional business, Dominic moved, and Tim seconded the motion to adjourn at 8:13 p.m.
Approval was unanimous.

Respectfully Submitted,

Katharine Wells

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Clerk of the Vestry